



BOH MEETING MINUTES – 10/11/16

Attending

Robin Williams, Chairwoman
James Griffin, Member
Joseph Tennyson, MD, Member

Also in attendance: Cathleen Liberty, Director of Public Health, and Tina Nolin, Senior Clerk

Meeting called to order 6:30 pm

BOARD REORGANIZATION

With the joining of the new Board Doctor, Joseph Tennyson, the Board also did some reorganization of its members. Member Griffin motioned for Robin Williams to remain Chairwoman, Member Tennyson seconded the motion. 3-0 Vote for Robin Williams to continue as Board Chair; Yes, Chairwoman Williams; Yes, Member Griffin; Yes, Member Tennyson

Chairwoman Williams then motioned for Member Griffin to be named Vice-Chair, Member Tennyson seconded the motion. Vote 3-0 to approve member Griffin as vice-chair; Yes, Chairwoman Williams; Yes, Member Griffin; Yes, Member Tennyson.

REVIEW OF MEETING MINUTES

Meeting minutes of September 13, 2016

Motion to accept September 13, 2016 minutes – Member Griffin

Second – Chairwoman Williams

2-0 Vote to accept and place on file the minutes of September 13, 2016 Yes, Chairwoman Williams; Yes, Vice Chair Griffin, Member Tennyson abstained as he was not on the Board at the time of the September 13th meeting.

ADMINISTRATIVE

• Tobacco Violation Hearing

Loyal Order of Moose #1129, 67 Fitchburg St. requested a hearing before the Board regarding a violation received for smoking inside the club which is against the new City Smoking Regulations that went into effect September 1, 2015. Steve Roayne represented the Lodge. Assistant Sanitarian Rike Sterrett presented the Health Department's findings.

After much discussion Vice Chair Griffin motioned that because they immediately addressed the issue and got into compliance that the \$100 fine for the first time offence be waived, Member Tennyson seconded, Vote 3-0 to a waive the \$100 fine; Yes, Chairwoman Williams, Yes, Vice Chair Griffin, Yes, Member Tennyson.

BOARD BUSINESS

• Substance Use Prevention Coalition Update

Director Liberty updated the Board regarding the Substance Use Prevention Coalition and its "If Only Event" which will take place early 2017 in partnership with the MPS Superintendent. If Only is a short film

intended for teens, parents and adults to raise awareness about the dangers of prescription drug misuse and abuse and to start a conversation that encourages the safe use, storage and disposal of prescription drugs to keep them out of the hands of kids. It is presented by The Mark Wahlberg Youth Foundation and Millennium Health. It will be presented to Junior High and High School students.

- **Edward M Kennedy Report**

Director Liberty updated the Board regarding the EMK in Marlborough

PUBLIC HEALTH ISSUES

- **Immunization Program School Program**

Director Liberty reported the clinic is currently on hold because of the vacant Public Health Nurse Position. However, Framingham Health Department was helping out by vaccinating some of our children. Marlborough will be donating vaccine and resources to Framingham to help with this effort

- **Flu Clinic**

Director Liberty reported that the Health Department will be holding a Citywide Flu Clinic on October 20th from 9:00 am to 4:00 pm at the Senior Center in conjunction with their Senior Health Fair. The VNA will be doing the vaccinations. A municipal Flu Clinic will also be held at a later date in the month.

MONTHLY REPORTS

- **Nurses Report**

Director Liberty presented the Public Health Nurse's report – report was accepted and approved to be placed on file.

- **Sanitarians' report**

Presented by Director Liberty - reports were accepted and approved to be placed on file.

ADJOURN

Motion – to adjourn meeting at 7:45 pm – Vice Chair Griffin

Second – Member Tennyson

3-0 vote to adjourn Board of Health Meeting at 7:45 pm, Yes, Chairwoman Williams; Yes, Vice Chair Griffin. Yes, Member Tennyson

Next Board of Health meeting will be Tuesday, November 1, 2016

Respectfully submitted,



Chairwoman Williams

11/1/16

Dated

Cc: Board of Health Members
City Council
City Clerk
City of Marlborough Website